



Epsilon House
Business Centre

West Road, Ransomes Europark, Ipswich IP3 9FJ

01473 276100



Office services for your business

Offices • Hot Desks • Meeting Rooms • Conference Suite • Virtual Offices



Conference Suite



Professional reception service



Meeting Rooms



Tenants discount
Existing business centre and Masterlord Office Village tenants are eligible for a 20% discount on the standard rates



Reception

The main entrance to the business centre is through an attractive staffed reception area with comfortable seating where your clients can be offered refreshment and directed to the board room or conference suite.

Parking

There is a large car park adjoining Epsilon House providing free on-site parking.

Board Room

A fully furnished state-of-the-art boardroom for up to 10 people. Modern attractive facility with full height glazed window and courtesy blinds Conference phone and WiFi available.

Conference Suite

A 1,200 sq ft open-plan conference suite for up to 35 people. This purpose-built fully furnished facility provides a light and airy environment with feature glazed elevations, a full width balcony and an adjoining kitchen for in-house refreshments. The flexible furniture can be set out to suit the style of presentation you require.

Virtual Offices

What is a virtual office?

If you have no need for office space but still need an office address, then our virtual services could be for you.

What is available?

- A direct-dial phone line that is answered in your name, with messages forwarded to you by email
- A postal address where mail and parcels are received on your behalf
- Discounts on the use of meeting rooms, WiFi and hotdesk areas.

Equipment

- Flip Charts - included
- Pens and pads - included
- Projector - available to hire
- Photocopying - colour photocopier - charge per copy
- Fax - charge per page

Wifi Access

Available in meeting and conference rooms

Charges

	Board Room	Conference Suite
	£10 per hour	£22 per hour
	£45 per half day	£60 per half day
	£80 per day	£110 per day
	WiFi:	
	£5 per hour	£50 per day
	Projector Hire:	
	£10 per hour	£50 per day
	Refreshments:	
	prices on request	



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